

# REQUEST FOR DIAGNOSTIC SERVICES

See reverse for detailed information on specimen collection and transportation requirements

## REFERRED INDIVIDUAL'S DETAILS (Minimum 3 identifiers required)

Surname / Name Code		Given Names		UR Number	
Date of Birth (dd/mm/yyyy)	Date and Time of Death (if applicable)		Gender M <input type="checkbox"/> F <input type="checkbox"/>		Pregnant? No <input type="checkbox"/> Yes <input type="checkbox"/>

## SENDER'S DETAILS

Requested by (block letters)	Name & Address for Reports
Telephone Number	
Request Date	Copy to

## SAMPLE DETAILS

Sender Reference		Sample Type		Collection Date	
Circulating Blood <input type="checkbox"/>	Collected within 24 hours of death (if applicable) <input type="checkbox"/>			Collection Time	
Non-Circulating Blood <input type="checkbox"/>		Previous NRL Z Number		Clinical Notes / Sender's Results	
				Freeze Date	
				Freeze Temperature	

## TESTS REQUESTED

Signature	Date:
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**Specimen Enquiries: +61 3 9418 1111**

4th Floor Healy Building 41 Victoria Parade FITZROY VICTORIA 3065 AUSTRALIA

# SPECIMEN COLLECTION AND TRANSPORTATION REQUIREMENTS

Analyte	Minimum Specimen Requirements
(Minimum of 3 unique identifiers required on specimen tube)	
<b>HCV</b> <b>HTLV-I/II</b> <b>HIV-1/2</b> <b>HBV</b> <i>Treponema pallidum</i>	<p><b>Living or on life support</b>            1mL <b>serum</b> or <b>plasma</b>. Transport on cold packs to arrive at the NRL as soon as possible following collection but within 7 days. Refrigerate during transit.            If sample will not arrive within 7 days of collection, <b>freeze</b> and transport on <b>dry ice</b>.</p> <p><b>Deceased</b>            Contact Specimen Enquiries for further information</p>
<b>HIV RNA</b> <b>HCV RNA</b> <b>HBV DNA</b>	<p><b>Living or on life support</b>            5 - 10mL <b>whole blood</b> collected into EDTA or CPD should arrive within 72hrs of collection. Transport on <b>cold packs</b>;            Minimum of 1mL EDTA or CPD <b>plasma</b> separated and stored at 2 - 8°C should arrive within 72 hours of collection. Transport on <b>cold packs</b>;            Minimum of 1mL EDTA frozen plasma (<math>\leq -18^{\circ}\text{C}</math>) should arrive within 3 weeks of collection. Transport on <b>dry ice</b>.</p> <p><b>Deceased</b>            5 - 10mL <b>whole blood</b> collected into tubes containing EDTA should arrive within 72 hours stored at 2 - 8°C. Transport on <b>cold packs</b>. 1mL <b>frozen plasma</b> (<math>\leq -18^{\circ}\text{C}</math>) should arrive within 1 week of collection. Transport on <b>dry ice</b>.</p>
<b>HTLV DNA</b>	Contact Specimen Enquiries for further information

## Packaging

Specimens that are sent by airfreight must comply with the following conditions:

- a) The sample should be packed and shipped in accordance with the IATA Dangerous Goods Regulation.
- b) For the specimens referred from outside Australia, a copy of the NRL import permit and customs declaration should be attached to the parcel. A copy of the import permit and customs declaration template will be faxed on request.
- c) The parcel should be addressed to:

**Dr Philippa Hetzel**  
**Director**  
**NRL**  
**4th Floor Healy Building**  
**41 Victoria Parade**  
**FITZROY VICTORIA 3065**  
**AUSTRALIA**

Packages should not arrive outside standard business hours without prior arrangement.