



Test kit name

QC name

Test kit lot number

QC lot number

QC expiry date

Test kit expiry date

Review	Result	Corrective Action Taken	Intitals / Date
Control System			
QConnect / Optitrol Sample			
Is the QC within expiry date	Yes / No		
Does the QC appear visually the same	Yes / No		
Was the QC stored correctly	Yes / No		
Was the appropriate QC tested	Yes / No		
Is the QC lot number the same as previous	Yes / No		
Was the same vial of QC used	Yes / No		
Are your QConnect Limits current	Yes / No		
Calibrator			
Is the Calibrator within expiry date	Yes / No		
Does the Calibrator appear visually the same	Yes / No		
Was the Calibrator stored correctly	Yes / No		
Is the Calibrator lot number the same as previous	Yes / No		
Was the same vial of Calibrator used	Yes / No		
Was the current Calibration reviewed and valid	Yes / No		
Operator			
Was the operator trained to perform this testing	Yes / No		
Was the standard operating procedure followed	Yes / No		
Testing System			
Assay			
Is the test kit within expiry date	Yes / No		
Is the test kit from the same delivery as previous	Yes / No		
Is the test kit lot number the same as previous	Yes / No		
Was the test kit stored correctly	Yes / No		
Is the test kit within its onboard stability	Yes / No		
Instrument and Equipment			
Has daily maintenance been performed and validated	Yes / No		
Where any instrument warning messages addressed and actioned	Yes / No		
Are calibrations current, up-to-date and valid	Yes / No		
Is preventative maintenance up-to-date	Yes / No		
Other			
	Yes / No		
	Yes / No		
	Yes / No		

Reviewer

Date of review

Supervising reviewer

Date of review